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### Contact Us:

#### Address:

207 Granada Blvd.  
Sherwood Park, AB  
T8A 3R5

#### Phone:

780.464.1711

#### Fax:

780.467.5342

#### Website:

[www.weshosford.ca](http://www.weshosford.ca)

## Administration Message

### Welcome Back!

On behalf of the staff, we extend a warm welcome to all of our Wes Hosford School families. I feel very fortunate to be part of such an excellent school and supportive school community. Wes Hosford School has an exceptional staff and in working together with you, we can achieve the best possible learning environment for all of our children.

September is an exciting time for all of us. We begin the new school year with eager anticipation. Your children will forge new friendships, meet new teachers and learn new routines. As we move into the new school year, it is a time for celebrating what's to come and re-establishing school routines.

Once again—welcome to Wes Hosford School and thank you for entrusting your children to us.

**Our Vision Statement:** At Wes Hosford, we will be the change we want to see in the World.

**Our Mission:** To provide an engaging atmosphere which facilitates and supports lifelong learning and wellness. In a safe environment, we will meet the diverse needs of students while modeling responsible citizenship for a global society.

**Our motto:** Wes Hosford students do the right thing even when no one is watching.

*Warm Regards, Patti Berry, Principal*

## Bouquets

- Thank you to our janitorial staff for all the work they did this summer! Our school is sparkly clean!
- Thank you to all the staff for their diligence in getting their classrooms set up and ready to go.
- Thank you to the office staff for organizing us.
- Thanks to our students for coming back to school prepared to learn.
- Thank you to our parents for your ongoing support.
- Thank you to our project manager for ensuring our new modulars would be up and running for the start of school.

## Student Absences

Phones are answered daily by the secretaries between the hours of 8:00am-4:00pm. We encourage you to call and use our voicemail option to inform us of your child's absence due to illness, appointments, etc. after hours. The voicemail will also pick-up during the day when secretaries are on another line or busy attending to student needs. Please do not hesitate to leave a message, we will call you back as soon as we are able.

## Signing Your Child In/Out During School Hours

For child safety, we require that all students arriving late, leaving for an appointment and/or returning from an appointment during school hours be signed in/out in the office. The sign-in/out sheet is located on the bulletin board across from Mrs. Ludwig's desk. Thank you for assisting us in keeping your child(ren) safe!

## Meet Our Staff

**Principal** Mrs. Patti Berry

**Asst. Prin.** Mrs. Kari Huk

**Counsellor** Mrs. Michelle Waddell

### Kindergarten

Ms. Kristy Thiessen (am and pm)

Mrs. Nancy Borbe (am)

### Grade 1

Mrs. Denise Chamczuk

Mrs. Pamela Erickson

Mrs. Dianne Parker

### Grade 2

Ms. Kim Lerbekmo

Mrs. Nicole Niles

Ms. Shannon Pasma

### Grade 3

Mrs. Jodi Elgie

Mrs. Darlene Gillis

Ms. Kayla Rusnell

### Grade 4

Mrs. Keri Busenius/Mrs. Christy Nichol

Ms. Donna Griffin

Mrs. Hana Murray

Mrs. Jill Norminton

### Grade 5

Mrs. Candice Daley/Mrs. Colleen Tachuk

Ms. Cindy Mundell

Mrs. Jen Pedersen

### Grade 6

Mr. Richard Henderson

Mrs. Tanya Landiak

Mrs. Ingrid Manchur

### Educational Assistants

Mrs. Amanda Beck

Mrs. Cheryl Blink

Mrs. Rachelle Cole

Mrs. Jill Desmond

Mrs. Leslie Elliott

Mrs. Sonja Fitzsimons

Mrs. Peggy Karoly

Mrs. Leah Langille

Mrs. Trina Loucraft

Mrs. Theresa Munsterman

Ms. Eileen Schwarze

Mrs. Janet Steeves

**Music** Mrs. Lori Gauthier

**Library** Mr. David Gibson

**Secretaries** Mrs. Lori Ludwig & Mrs. Terry Snow

## WHF Expectations for Student Behaviour

Listed below are the expectations that were reviewed with students on the first day.

- Walk quietly in a single file on the right side of the hallway.
- Respect personal space of others; no inappropriate body contact.
- Play safely on the playground.
- Follow directions of supervisors.
- Recycle neatly and responsibly.
- Speak in quiet, inside voices.
- Keep your desk, the school, and the playground neat and tidy.
- Students should dress casually and comfortably for school, while wearing clothing that is well-suited for a school environment. Hats should not be worn indoors.
- Electronic devices must be stored during the school day

### Student Arrival & Departure Behavior

- On arrival at school all children are to wait outside. When bell rings students are to line up and wait for a Teacher to welcome them to enter the school.
- To ensure all children’s safety at the end of each school day, we ask that parents please wait for their child(ren) outside of the school at a predetermined meeting place.

## School Bell Times

<u>Grade 1 to 6</u>	<u>Kindergarten</u>
8:30 a.m. Entry Bell	8:35 a.m. Morning Class Begins
8:37 a.m. Classes Commence	
10:13 a.m. Recess	
10:28 a.m. Classes Resume	
11:32 a.m. Lunchtime	11:30 a.m. Class Dismissed
12:20 p.m. Warning Bell	
12:23 p.m. Classes Resume	12:23 p.m. Afternoon Class Begins
1:59 p.m. Recess	
2:14 p.m. Classes Resume	
3:18 p.m. Classes Dismissed	3:18 p.m. Class Dismissed
<b>*On the first Wednesday of each month, students are dismissed at 2:18.</b>	<b>*No School for Kindergarten on the first Wednesday of each month.</b>

### Arrival at School

Outside supervision is provided at 8:20 a.m. Students will have entry into the school when the warning bell rings at 8:30 a.m. Prior to 8:30 a.m. students remain outside. On days with inclement weather, students will be permitted to wait inside.

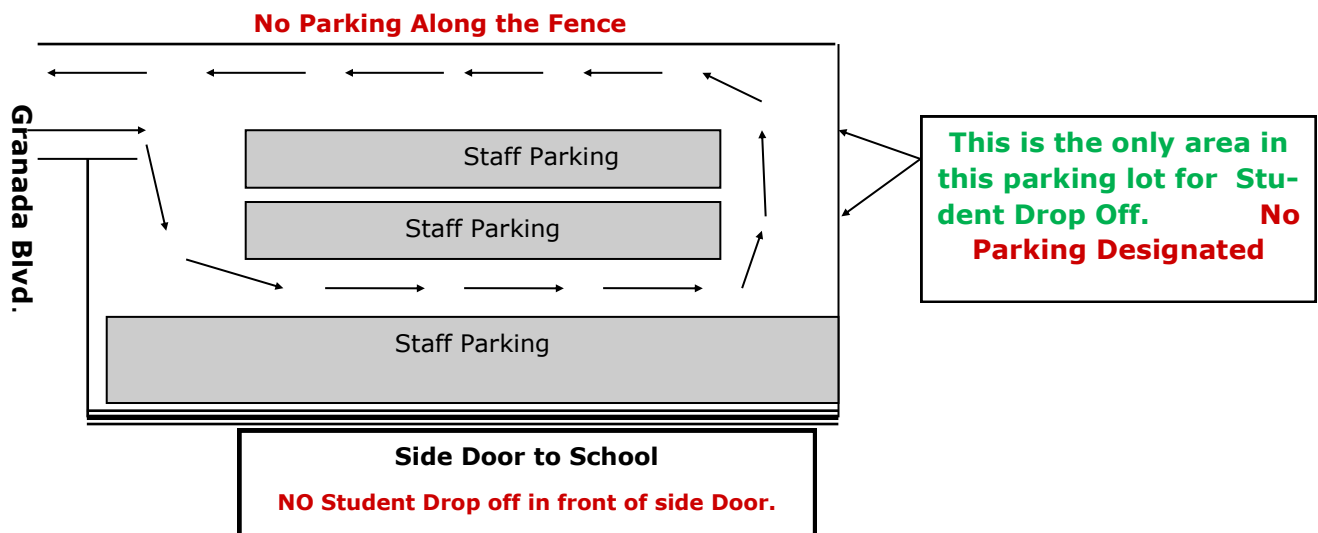
## Meet the Teacher Night—Thursday, September 7th

Please join us Thursday, September 7th from 6:30-7:30 p.m. for Meet the Teacher Night. We will gather in the school gym at 6:30 p.m. for a brief introduction of staff as well as information about School Council. You will then be able to visit your child(s) classrooms and tour our new modulars. Looking forward to seeing you then.

## Wes Hosford Parking and Student Drop-off

The safety of our students is our first concern. Your consideration in parking or stopping in appropriate locations is greatly appreciated. We know it isn't always as convenient to park in designated areas, but we are truly grateful.

- A very limited number of parking spots (4) are available for visitors in the west parking lot. Please do not park or stop in the staff assigned parking spots.
- Note new signage to **turn right only** out of WHF parking lot.
- The extension of the Glen Allen Recreation Centre parking lot is close to the east entrance of Wes Hosford School. Please use this area for picking up and dropping off students as this will lessen the congestion of our own parking lot and increase the safety factor for our students. Parent volunteers can also use the Glen Allen Recreation Centre during the day for parking.
- Do not park in the bus lane at the front of the school. RCMP officers and by-law officers do monitor and ticket/tow vehicles who have stopped in a bus loading zone.
- Please drive with care when parking at GARC.



## Student Phone Usage



Please help us alleviate the need for students' use of the office phone. Communicate with your child regarding arrangements for lunches, rides, medical appointments, after school activities, or anything that may be different from their normal routine. This will hopefully reduce the stress that some students have because they are unsure. Phone usage will be monitored. Please provide the teacher with a note.

## Lunch Utensils



Students who stay at school over the lunch hour are not allowed to leave the school grounds to purchase lunch unless they are accompanied by an adult who has signed them out at the office.

As well, please ensure you have packed the necessary cutlery (eg. spoon/fork) your child will need to eat their lunch with.

## Grade 6 Camp Parent Meeting

Our Grade 6 Camp Parent Information Meeting is on Tuesday, September 5th at 6:30 p.m. in the Wes Hosford Library. Please plan on attending if your child will be going.



## Updating Your PowerSchool Information

During the first week of school, families will receive a PowerSchool Correction Form for each student enrolled in **Wes Hosford School**. The form ensures the school has the most up-to-date information regarding each of its students. When you receive the form, please review it carefully and make sure all the information is correct. If any changes need to be made, please update the form and add any new details you think are necessary. **Please have these SIGNED forms returned to the school by Friday, September 11th.**

If you have any technical questions regarding PowerSchool, please contact the school office at **780-464-1711**. Thank you for your assistance.

## Wes Hosford ADmazing Savings Ticket Pack Fundraiser

Wes Hosford School and **ADmazing Savings Ticket Pack** (formerly SUTP) have again teamed up this school year to offer your family the 2017/2018 Ticket Pack. The **ADmazing Savings Ticket Pack** is filled with over \$25,000 in savings on everyday items for everyone in your family. Not only will you save a lot of money, but you will be supporting our school, as \$10 from every \$20 **ADmazing Savings Ticket Pack** your purchase will help support school projects that benefit our students.

***Sell 5 and you will get 1 Free!!***

**Please use the form on page 10** if you wish to take advantage of these discount Ticket Packs. Please send your cash or cheque to the school office (**cheques made payable to Wes Hosford School**) by *Wednesday, October 4th, 2017*. When we receive your order and payment, we will forward the book(s) home with your child.

## Individual and Class Photos—Tuesday, September 22nd

Icon is returning as our school photographer. They will be here on Friday, September 22nd to take individual and class photos. Photos will be taken outdoors weather permitting.

## Early Dismissal Wednesdays

The first Wednesday of every month is Early Dismissal Day to facilitate School Staff Meetings in Elk Island Schools. The students at Wes Hosford are dismissed at 2:18 p.m. on these days. Please take the time to enter these days into your calendars as these days quickly creep up on us and are easily forgotten. Thank you for helping to alleviate those panic phone calls on these days. The days listed below are the Wednesdays that are early dismissal days!

**Sept. 6, Oct. 4, Nov. 1, Dec. 6, Jan. 10, Feb. 7, Mar. 7, Apr. 4, May 2, June 6**

*Please note: There are no kindergarten classes on Early Dismissal Days.*

## Quick Fact: EIPS Busses are all Equipped with Video Surveillance

Did you know each EIPS bus is equipped with video surveillance? The video surveillance and equipment helps:

- ensure the safety of all students, drivers and property; and
- deter from destructive acts.

On a regular basis, EIPS Student Transportation reviews the video recordings, in accordance with the *Freedom of Information and Protection of Privacy Act* (FOIP). The recordings assist the department with monitoring student and driver conduct, and may be used as evidence in a disciplinary matter.

For more information about the collection, use and disclosure of personal information, contact the EIPS FOIP co-ordinator at 780-464-3477.

## Sync the School Calendar to Your Personal Calendar

Did you know you can sync the school calendar to your own personal calendar? Just visit <http://weshosford.ca/about/calendar> and click on one of the following calendar options you want to subscribe to:

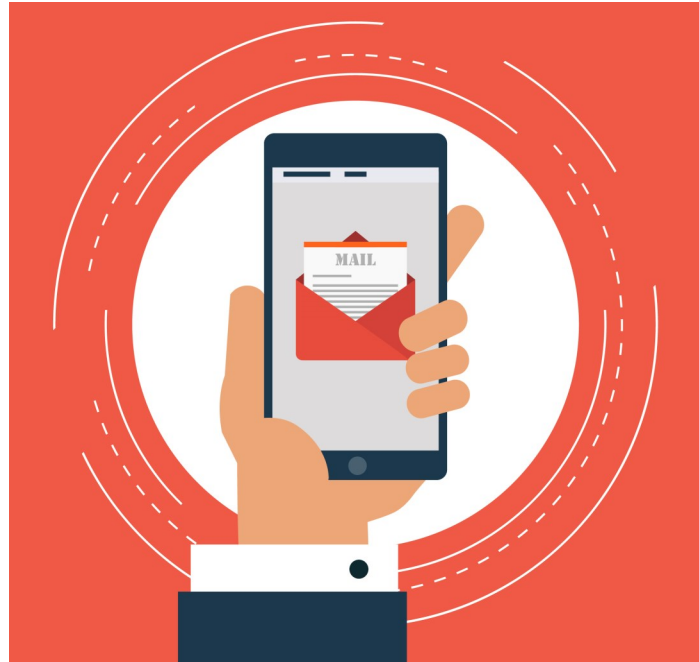
- Add to Google Calendar
- Subscribe to Calendar (Outlook)
- Download iCal

**NOTE:** Using a mobile device, these options are located above the calendar. Using a computer, these options are located below the calendar.

Once you click on the calendar option you want to subscribe to, simply follow the instructions that appear on your computer screen or mobile device. Within seconds, your personal calendar will contain all of **Wes Hosford School's** important dates including holidays, school-closure dates, school activities and events, and more.

## Stay Connected: Subscribe to our News

Want to stay up-to-date on the latest news and events taking place at your school? Make sure to subscribe to Elk Island Public Schools' (EIPS) email distribution list. Canada's Anti-Spam Legislation (CASL) now requires the Division to have direct consent before engaging in electronic communication with its families. If you haven't yet subscribed, simply visit [www.eips.ca/contact/synrevoice](http://www.eips.ca/contact/synrevoice) . As soon as you sign up and confirm, you'll begin receiving Division- and school-related news—newsletters, information about upcoming events, parent and community engagement opportunities, important school-based updates and more.



**NOTE:** Even if you're not subscribed, you will continue to receive emails regarding emergency situations and financial matters. Those who received notifications about high school attendance will also continue to receive those messages.

EIPS appreciates your co-operation in ensuring its distribution lists are compliant with CASL and you continue to receive only the information you feel is important.

## Improving Home School Communication

To enhance communication between families and schools, Elk Island Public Schools (EIPS) has developed a how-to guide entitled, "Communication Protocol for Schools." Topics include appropriate channels to use, standard formats and structures, timing and sequencing for regular and ongoing home-school communication, and ways to bring forward questions or concerns. Additionally, the manual offers useful tools and resources schools and families can use to enhance face-to-face meetings, emails and any social media efforts. The "Communication Protocol for Schools" is available at [www.eips.ca/download/40981](http://www.eips.ca/download/40981)

## Pay School Fees Online

School fee information for the 2017-18 school year is expected to be posted on the PowerSchool Parent Portal by early October. All fees are due within 30 days of being posted. To access your fee information, simply log in to the [PowerSchool Parent Portal](#) and go to "Student Fees." There you can view your fees and pay them online using Visa, MasterCard or INTERAC Online—when available from your financial institution. Don't forget to log in to the PowerSchool Parent Portal regularly throughout the year. Fees are often added to your child's account to cover the cost of various school activities such as field trips, class projects, athletic-team fees and more.

If circumstances exist where you are unable to pay your students fees you can apply to have [fees waived](#) by submitting an [Application for a Waiver of Fees](#). The application deadline is Dec. 15, 2017.



For more information about school fees, waivers and payment deadlines visit [www.eips.ca/schools/fees/fees](http://www.eips.ca/schools/fees/fees). Alternatively, contact **Mrs. Terry Snow, Business Manager at Wes Hosford School at 780-464-1711.**

## Enhancing Literacy and Numeracy

As part of Elk Island Public Schools' (EIPS) ongoing efforts to enhance the literacy and numeracy of students in all grade levels, the Division is once again planning to administer two assessment tools during the 2017-18 school year—STAR 360 and Math Intervention/Programming Instrument (MIPI). The tools focus on literacy and numeracy, are digitally based and offer an opportunity for students to demonstrate their learning. The goal: to provide timely information to teachers, help enhance classroom instruction and ensure student learning needs are identified.

In September and May, EIPS students in grades 2 through 12 will complete the STAR 360 assessment, which evaluates reading comprehension. Grade 1 students will take the STAR 360 exam in October. The assessment takes approximately 20 minutes and can be taken on any digital device. Also in September, students in grades 2 through 10 will complete the MIPI assessment, which is a mathematic screening tool used to inform teachers about a student's math skills. For students in grades 7 through 10, the MIPI takes approximately 50 minutes and for students in grades 2 through 6 it takes approximately 20 minutes. The results of each offers the teacher a clearer picture about a student's learning needs and helps determine if subsequent instructional planning is required.

The scores of the assessments are not used towards a student's grade and there is no need to study ahead of time. They simply provide the teacher with information to better understand where each student is in terms of reading comprehension and mathematic ability. If, after analyzing the results, it's determined a student can benefit from extra support, the teacher will contact the family to discuss possible support strategies.

For more information about the Division's STAR 360 and MIPI assessment tools, contact Deb Barron, the director of Learning Supports, at 780-464-3477.



## Parent Council/Fundraising Society

### Hot Lunch News

Just a reminder that your Fundraising Committee implemented an online ordering system Munch a Lunch and it has been a HUGE success! Parents are urged to place their childrens' Hot Lunch, Pop-corn, and Treat Day orders online using **MunchaLunch.com!** **Fall Session online ordering is now open!** **You can only pay for your orders by VISA, MasterCard, PayPal & Cheques.** In the event online ordering is NOT an option for your family, but you still wish to participate, please contact the Fundraising Society at [whsfundraisingsociety@gmail.com](mailto:whsfundraisingsociety@gmail.com)

To register simply go to:

[www.munchalunch.com/schools/weshosford](http://www.munchalunch.com/schools/weshosford) and it's as easy as 1, 2 3!

- Click the "**Register Here**" button and the system will guide you through
- After adding your children, click the green **Order Lunch!** button to order
- Next time, just click the "**Login Here**" button to access your account.



*\*Hot Lunch is September 14th, so go online and order today!\**

### We are on Facebook

Your Parent Council and Fundraising Society has an official FACEBOOK page! The goal of this group is to share Parent Council & Fundraising information and events at Wes Hosford.

Join us and stay up to date on Parent Council and Fundraising Society events in the school!

<https://www.facebook.com/groups/1506976802908895/>

Click **JOIN** to get regular updates and make sure you set the **GET NOTIFICATIONS** button to receive the updates on your newsfeed.

***Our next Meeting is September 21st, 2017 at 6:30pm in the school library.  
Come join us!***

# September 2017

## Schedule of Events

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	4 <b>Labour Day</b>	5 Grade 6 Camp Meeting 6:30pm	6 Early Dismissal Day @ 2:18 pm <b>No Kindergarten</b>	7 Meet Staff Night 6:30pm	8	9
10	11	12	13	14 Hot Lunch	15	16
	<b>Grade 6 Camp</b>					
17	18	19 Treat Day	20	21 School Council Mtg. @ 6:30pm	22 School Photos <b>Popcorn Day</b>	23
24	25	26	27	28 Hot Lunch	29	30
1	<b>October 2</b>	3 Bus Evacuation Drill Treat Day	4 Early Dismissal Day @ 2:18 pm <b>No Kindergarten</b>	5 <b>PD Day—No School</b>	6	7

- October Dates**
- Oct. 3 Bus Evaluation Drill
  - Oct. 4 Early Dismissal @ 2:18 pm (No Kindergarten Classes)
  - Oct. 5&6 No School (PD Days)
  - Oct. 9 Thanksgiving (No School)
  - Oct. 12 Hot Lunch
  - Oct. 20 Popcorn Day
  - Oct. 24 Treat Day
  - Oct. 26 Hot Lunch
  - Oct. 27 Family Halloween Dance

### Wes Hosford Milk Program

Name: \_\_\_\_\_

Class: \_\_\_\_\_



Individual Tickets	\$.75 per Choc. Or White Milk ( )	Total \$ _____
Booklet	20 Tickets - \$15.00	\$ _____
<p><b>Please make cheques for Milk to: Wes Hosford School</b></p>		Total Included: \$ _____



Student Name: \_\_\_\_\_

Class: \_\_\_\_\_

I have enclosed \$\_\_\_\_\_ for:

\_\_\_\_\_ ADmazing Ticket Pack(s) (\$20 ea.)

Parent Signature: \_\_\_\_\_