

Wes Hosford Fundraising Society – Meeting Minutes - Approved
Thursday, November 16, 2023
Hybrid Meeting - School Library & Google Meet

In-person Attendees: Loretta Campbell, Tawnia McQueen, Kilby Ritchie, Erin Ramme, Trena-Violet Stott, Aubrey Godfrey, Kya Martin, Kristi Forsythe, Chantelle Auclair

Virtual Attendees: Larissa Henderson, Chelby Tait

Wes Hosford Staff: Susan Freiheit, Ralph Arndt and Dianne Parker

1. Call to order & Welcome

- a. Loretta called the meeting to order at 7:49 pm

2. Approval of Agenda

- a. Tawnia motioned to make addition to agenda. Request to consider funds for noise cancelling headphones.
 - i. Kilby seconded the motion.
 - ii. All in favour. Updated agenda approved.

3. Adoption of Meeting Minutes

- a. Kristi motioned to approve minutes from September 21, 2023
 - i. Tawnia seconded the motion.
 - ii. All in favour. Minutes adopted.

4. Treasurer's Report - Erin

a. Balance Sheet

Wes Hosford Parents Fundraising Society		
Balance Sheet		
September 1, 2023, to November 13, 2023		
		Total
Assets		
Cash		
	ATB Casino Bank Account	\$ 20,592.11
	ATB General Bank Account	\$ 16,372.18
	Petty Cash	\$ -
	Total Cash and Cash Equivalent	\$ 36,964.29
	Accounts Receivable	\$ -
	Prepaid Expenses	\$ -
	Total Assets	\$ 36,964.29
Liabilities and Equity		
Liabilities		
	Current Liabilities	\$ -
	Total Liabilities	\$ -
Equity		
	Opening Balance Equity	\$ 6,010.15
	Retained Earnings	
	Profit for the Year	\$ 30,954.14
	Total Equity	\$ 36,964.29
Total Liabilities and Equity		\$ 36,964.29

b. Profit and Loss Statement

Wes Hosford Parents Fundraising Society Profit and Loss September 1, 2023 to November 13, 2023

Income		Total
Family Dance	\$	-
Food services	\$	13,000.00
Mabels Labels	\$	100.04
Nitza's Pizza Coupon	\$	-
Save on Foods Wye Road	\$	-
Boston Pizza	\$	-
Skip the Depot	\$	-
Donation/ Grant	\$	2,500.00
Oil Kings Tickets	\$	-
Perogies and cookie dough	\$	4,209.80
Write on Stationery	\$	740.41
Total Income	\$	20,550.25
AGLC proceeds		\$ 18,862.11
Gross Income		\$ 41,142.36
Expenses		
Food services	\$	6,627.23
Family Dance	\$	-
Supplies for School	\$	-
Nitza's Pizza Coupon	\$	-
AGLC	\$	-
Petty Cash	\$	-
Requests from school	\$	1,060.70
Insurance	\$	593.00
Other	\$	177.00
Total Expenses	\$	8,280.93
Other Income		
Bank Interest	\$	1.18
Total Other Income	\$	1.18
Profit		\$ 31,132.61

Cash available after projected expenses

Main Account	\$7,967.25
Casino Account	\$20,592.11
TOTAL Available Cash	\$28,559.36

c. Petty Cash Update

- i. Petty cash was used to purchase drinks for teachers from Sunshine Committee. Receipts have now been provided.

5. Fall Fundraisers Update - Trena

a. Oil Kings Game

- i. 63 tickets sold
- ii. Approximately \$300 profit
- iii. Still waiting on cheque

b. Perogy & Cookie Dough Fundraiser

- i. Revenue- \$11,448.50
- ii. Profit- \$4,378.80
- iii. Product coming November 23, time is TBD.
- iv. 3BT was highest selling class with funds of \$63.83/student
 - Highest selling student was also in 3BT
 - Class received pizza party with chips
 - Cost \$112.72
- v. Next highest selling classes were 2L and 1C
 - Cookie treats for students in winning classes.
 - Cost \$30
- vi. Random draw on October 24 - Five names each given the option to choose \$20 credit for Munchalunch or book fair.
 - 4 students chose book fair
 - 1 student chose Munchalunch
 - Cost \$100
 - Total cost was \$242.72 – under budget by \$122.

6. Upcoming Fundraisers- Trena

a. 50/50

- i. Applied for 50/50 license with draw at Christmas concert
 - Expect to have license shortly.
- ii. Used Oilers way of breaking down ticket cost
 - 1 ticket for \$5 with up to 3000
 - 10 tickets for \$10 with up to 3400
 - 80 tickets for \$20 with up to 3600
 - 50 tickets for \$250 with up to 3500
- iii. Draw on December 7 drawn through Rafflebox
- iv. Proceeds will be spent on 1 to 1 technology per last school council meeting

b. Dance

- i. School dance will be on March 21
- ii. Need to book gym
- iii. Shawna will be coordinating and Trena will be helping
- iv. Budget needs to be in by January 18 for voting and to allow time for purchases and prep.

c. New Fundraiser for February

i. Discussion

- Top 5- highest responses for fundraising
 - WEM waterpark was highest
 - i. \$6000 in profit but requires payment up front of \$20,000
 - ii. To be considered for 2024
 - Nitza's pizza
 - i. Last year bought 3000 tickets
 - Cookie Dough- DONE
 - Oil Kings- DONE
 - Coffee and popcorn
 - i. 50% profit
 - ii. \$23 a pack. Packages are 5/10 individual bags
 - iii. Could we do this and also sell them at the dance?
 - Little Caesars
 - i. Frozen products
 - ii. Want to wait to see how frozen product pick-up goes with Cookie & Perogy fundraiser before committing to another one
 - First Aid Kits
 - i. Before the summer?
 - ii. May consider additional fundraiser towards the end of the year?

- ii. Kilby motioned to proceed with popcorn fundraiser from Poppa Jack for February fundraiser
 - Erin seconded.
 - All in favour. Motion approved.

7. School Council Funding Requests

- a. Sunshine committee requesting up to \$1,200.
 - i. No additional discussion
 - ii. Erin motioned to approve a budget of \$1,200 for the sunshine committee
 - iii. Kilby seconded.
 - iv. All in favour. Motion approved.
- b. School Council request to provide stipend to Wes Hosford Guidance Counsellor, Mrs. Nichol.
 - i. No discussion.
 - ii. Kilby motioned to approve a budget of \$500 for Mrs. Nicholl for the purchase of student resources and materials
 - iii. Kilby seconded.
 - iv. All in favour. Motion approved
- c. Noise-cancelling headsets for students.
 - i. Discussion:
 - Currently on sale at \$12/set
 - Original suggestion of 1 set per classroom however, there is sometimes need for more. Suggestion to increase number to 36 headsets given current sale.
 - ii. Kilby motioned to approve a budget of \$453.60 for 36 headsets to be paid through the casino fund.
 - iii. Trena seconded.
 - iv. All in favour, Motion approved.

8. Next Meeting and Adjournment

- a. Loretta adjourned the meeting at 8:21 pm.
- b. Next meeting January 18, 2024.