

Wes Hosford School Council – Meeting Minutes
Thursday, September 19, 2024
Hybrid Meeting - School Library & Google Meet

In-person Attendees: Kilby Ritchie, Tawnia McQueen, Chelby Tait, Courtney Kohlruss, Erin Ramme, Larissa Henderson, Aubrey Godfrey, Kristi Forsyth, Loretta Campbell

Virtual Attendees: Alanna Lawrence, Kastyn Knoleczny

WHF Staff: Susan Freiheit, Ralph Arndt, Denise Chamczuk

EIPS Trustee: Don Irwin

Regrets: Amy Power, Chantelle Auclair, Trena-Violet Stott

1. Call to order & Welcome

- a. Tawnia McQueen called the meeting to order at 6:02pm
- b. Land Acknowledgment given by Kilby Ritchie from Strathcona County Archives
- c. Attendance
- d. Introductions
- e. Tawnia explains meeting procedures and expectations

2. Approval of Agenda

- a. Any additions to the Agenda? No
- b. Susan motioned to approve the agenda.
 - i. Larissa seconded the motion
 - ii. All in favor? Yes, 12 in favor
 - iii. Zero opposed
 - iv. Agenda approved

3. Approval of Minutes

- a. Approval of Minutes from May 9, 2024
 - i. Any changes to the minutes from May 9, 2024? No
 - ii. Loretta motioned to approve minutes
 - iii. Erin seconded the motion
 - iv. All in favor? Yes, 12 in favor
 - v. Zero opposed
 - vi. Minutes from May 9, 2024 approved

4. Information

- a. [Caregiver Series](#)
- b. [Cell Phone Policy](#)

5. Trustee's Report - Don Irwin

- a. Welcome back. EIPS is expecting 18,000 students once all families return after September 5th

- b. School start up went well. August 23rd the board re-elected Kathy Allen as chair, and Susan Miller was re-elected as vice chair.
- c. School and central office assurance reviews will be in late October and November.
- d. September 12th was the official ground breaking ceremony for Sherwood Heights Replacement school.
- e. Council of Schools School Councils has first meeting on October 2nd at 6:30pm
- f. Tawnia asks when Sherwood Heights replacement school will be open?
Answer: Sept 2026

6. Principals Report - Susan Freiheit

- a. Playground opening is Sept 25 at 1:15pm. All welcome to attend
- b. Principal's retreat is in Edmonton this year. Dates are September 26 and 27th.
- c. December 5th Winter division 1 concert. Date subject to change.
- d. April 10th Spring division 2 concert. Date subject to change.
- e. Sue introduces Kastyn and Alanna. Kastyn comes in every second week for 4 days to support with mental health activities. Starting a program called "Understand The Brain". Alanna will work with Ms. Nichol on emotional and self regulation.
- f. Marty Heart, from central office, will be working on attendance issues. Professional development will be given to 4 staff members at WHF, those staff members will share with all staff during the monthly school meeting.
- g. R.E.A.D grade 2 assessments will be based off of last year's testing with EIPS reading specialist consultant.

7. Assistant Principals Report - Ralph Arndt

- a. Ralph shares assessments to be given out to students this year. STAR assessment has been discontinued.
- b. Fire inspection went very well. Most issues were facilities based.
- c. Ralph explains Parent Guide for Emergency Preparedness, Zero Hour and drills on WHF website.
- d. Gym painting complete. Division payed.
- e. Parent teacher interviews to be held on evenings of October 23 and 24. Report cards will go out at the end of November.
- f. Alberta Musical Theater Company to present "Rapunzel" November 27th, at 1:30pm, at cost of \$997.50 (division 1 and 2)

8. Teachers Report - Denise Chamczuk

- a. Start up to the year went well

- b. Teachers enjoyed having meet the teacher the night before. Students seemed calmer on the first day
- c. Terry Fox Run September 20 at 9:45am.
- d. Orange Shirt Day is September 27.
- e. Teachers have made a teacher wish list for Fundraising Society to consider, \$2230.79

9. School Council Old Business

- a. Kilby gave postmortem on Sunshine Committee. Had budget of \$1200, spent \$900.
- b. Vertical non permanent surfaces ordered, some delivered.
- c. Volunteer appreciation event well received. Consider to do again this year
- d. Did school supply donation bins work? Sue to follow up.
- e. Operating Procedures 5B re-worded properly.
 - i. Kilby motions to accept the changes of "5B" in the School Council Operating Procedures.
 - ii. Erin seconds
 - iii. All in favor? Yes, 12 in favor.
 - iv. Zero opposed
 - v. Motion carried
 - vi. New Operating Procedures adopted.

10. Floor Discussion - Meet The Teacher Night

- a. Caregiver and staff discussion on meet the teacher night

11. School Council New Business

- a. School Council Goals: Literacy, Math and Relationships.
- b. Chelby updates on The Sunshine Committee. \$1200 budget for 2024/2025 school year.
- c. Teachers Potluck scheduled for October 23rd during school hours. Call for volunteers.
- d. Book-fair to be led by Tawnia selling on October 23rd and 24th evenings. Set up will be October 21st, teardown on the 25th.
- e. Kilby updates on Land Acknowledgment recognition initiative. What does the Land and Mother Earth mean to you? Working with Indigenous Consultant to create a plaque to be placed at the playground site.
- f. School council survey results presented. They will represent our fundraising requests. Teacher resources, sports and rec, field trip bussing, performances, chrome books/learning commons (tied) were in the top 5 respectively.
- g. COSC meetings update. If anyone is interested in joining, contact Tawnia McQueen.
- h. School Council succession planning, if there's anyone that is interested, contact Tawnia McQueen.

12. Adjournment

- a. Tawnia McQueen adjourned the meeting at 7:13 pm
- b. Next meeting November 21, 2024 at 6:00pm