

Wes Hosford Fundraising Society – Meeting Minutes
Thursday, November 21, 2024
Hybrid Meeting - Google Meet & School Library

In-person Attendees: Tawnia McQueen, Kilby Ritchie, Courtney Kohlruss, Loretta Campbell, Erin Ramme, Amy Power, Kristi Forsyth

WHF Staff: Sue Freiheit, Ralph Arndt

Regrets: Chantelle Auclair, Trena-Violet Stott

1. Call to order & Welcome

- a. Loretta called the meeting to order at 7:11pm

2. Approval of Agenda

- a. Any additions to the Agenda? Yes
 - i. *Add cheque signing authority to discussion under Executive*
 - Erin motioned to approve the Agenda with the above changes.
 - Courtney seconded the motion.
 - All in favour. Agenda approved.

3. Approval of Minutes

- a. Any changes to the Minutes from September 19, 2024? No.
 - i. Approval of Minutes from September 19, 2024
 - Kristy motioned to approve minutes
 - Tawnia seconded the motion.
 - All in favour. Minutes from September 19, 2024 approved.

4. Treasurer's Report

- a. Music money spent from 2023
- b. we raised \$209 from bottle drive
- c. Mom's Pantry money will go toward field trip bussing.

5. Executive for 2024-2025

- a. Vice Chair was tabled at the last meeting as Trena was not in attendance to accept the nomination.
 - i. Loretta nominates Trena-Violet Stott.
 - ii. Tanwia seconds the motion.
 - iii. Trena previously accepted the nomination via written confirmation.
 - iv. Any other nominations? No.
 - v. All in favour. Trena is elected.

b. Cheque signing authority

- i. Loretta motions that Larissa Henderson be added as a cheque signing authority to the fundraising account.
- ii. Erin seconds.
- iii. All in favour. Motion approved.

6. Update on Fundraisers

- a. Oil Kings - 135 tickets sold already with 35 kids on the ice.
- b. Wes Hosford Apparel - third round of sales now open for Christmas.
 - i. Funds raised have not yet been allocated.
- c. Code Ninjas - fall break and parent's night out just finished in September.
 - i. will continue with the third Saturday each month.
- d. Nitza's Pizza coupons - we have sold none with them available on Munch.
 - i. 46 sold to date.
 - ii. Sell at Christmas concert if volunteer available, then give back the rest.
- e. Mom's Pantry - sales were far below what was expected. \$699 profit.
 - i. caregiver feedback - just too much going on at once.
 - ii. online orders only may be a drawback.
 - iii. Is there a way to get the kids involved? Let's brainstorm in June.
- f. Allocation of funds
 - i. Erin motions to use the profits from Oil Kings and Code Ninjas and Wes Hosford Apparel for the cost of field trip bussing (\$1,750).
 - ii. Loretta seconds.
 - iii. All in favour. Motion approved.
- g. Read-a-thon
 - i. Volunteers needed. Loretta to run but assign roles to attendees who agreed to help.
 - ii. Confirm we will hold it as a fundraiser.
 - iii. We will use the Read-a-thon website (same as last year)
 - iv. Pull calculations daily.
 - v. Dates - January 20 - 31.
 - vi. Idea to create a special challenge for the PD day that falls during those dates.
 - vii. Prizes previously approved up to \$1,500 at last meeting.
- h. Dance - Kilby
 - i. Melissa will run lead with help of Sunshine Committee
 - ii. Focus on citizenship, community engagement; less fundraising focus.
 - iii. No silent auction, minimal concession.

- iv. Date is Thursday, March 20th
- v. Loretta motions to approve a budget of up to \$2,000 for the dance.
 - Erin seconds.
 - All in favour. Motion approved.

7. Fundraising Budget Requests tabled from September meeting

a. **Qualico clean up** - confirmed Grade 6's will do it as a fundraiser for their Grade 6 graduation. Teachers are on board. Kilby will coordinate logistics with the school and Qualico in the Spring.

- i. Kilby motions to allocate \$2,500 from the Qualico clean-up (2024) to the Grade 6 graduation.
 - Loretta seconds.
 - All in favour. Motion approved..

ii. Amy motions to approve a spend of up to \$250 for Qualico clean up supplies.

- Kilby seconds.
- All in favour. Motion approved.

b. **Outstanding requests** - discussion

- Recess balls - \$214.20
- Library displays - \$1,700
- Tech – 2 smart TVs plus install –
- Literacy resources - \$2,230.79
- Sound systems - \$3,439
- Safron - \$207

ii. Amy motions to spend \$1,932 (\$225 on recess balls, \$207 to pay for the Safron presentation, and \$1,500 toward literacy resources)

- Erin seconded.
- All in favour. Motion approved.

c. **Christmas Concert Front Row Raffle**

- i. Amy motion to hold a raffle for the front row seats at Christmas concert (pending confirmation of AGLC requirements) with funds to be used toward the purchase of sound system equipment.

- Tawnia seconded.
- All in favour. Motion approved.

8. **Adjournment** - Loretta adjourned the meeting at 8:19pm.